

SHORT COURSE CALENDAR TIA 2026/2027

S/N O	WORKSHOP TITLE	DURATION	FACILITA TION COST	MONTH	VENUE
1	Executive Training on Strategic Management, Decision-Making and Policy Implementation in Public Service	5-10 Days	\$2500@ TZS.900,000	Sept, Dec, Feb, June,2026/20 27	South Africa Indonesia & Arusha Morogoro
2	Workshop on Financial Oversight and Resource Optimization for Senior Executives	5-10 Days	\$2500 TZS.900,000	Oct, Nov, March & April,2026- 2027	Eswatini Mwanza Namibia
	Cyber Security for public service awareness and Protection of Employee Data and Privacy	5-10Days	\$2500 TZS.900,000	Sept, Nov,2026 & March, May,2027	Malaysia, Dar, Namibia and South Africa
3	Workshop on Workplace, Grievance Management In Public Service	5-10 Days	\$2500 TZs.800,000	Oct,Jan, & march,2027	Eswatini Namibia, Dubai Morogoro, Arusha
4	Workshop on Human Resource Strategy and Administrative Excellence in Public Service	5-10 Days	\$2500 TZs. 800,000	Dec, Feb, April , & June, 2027	South Africa, Indonesia Uganda Dar
5	Workshop on Ethical Use of Artificial Intelligence (AI) in Organization Performance	5-10 Days	\$2500 TZs. 800,000	Nov, Jan. & May 2026/2027	Dubai Rwanda Indonesia Dar
6	Workshop on Enabling Security, Trust, and Privacy in 5G Wireless Systems	5-10Days	&2500 TZs. 800,000	Dec, Feb, & March, 2026/2027	Swaziland, Mombasa , South Africa Dar and Morogoro
7	Financial management, Risk Management, sustainability reporting and Accounting.	5 – 10 days	\$2500 TZs. 800,000	August, October, Dec, & March, 2026/2027	Dar South Africa Dubai Namibia
8	Audit Process and report writing	5 – 10 days	\$2500 TZs. 800,000	August, October, Dec, & March, 2027	Dar Malaysia, Eswatini & Mombasa
9	Succession Plan, Performance Management and Accountability in Public Service	5- 10 Days	\$2500@	Nov,2026, Jan, March,2027	South Africa Dubai Nairobi

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10	Content Creation in social media, PR & AI in Public Service	5-10 Days	\$ 2500@ TZs.800,000	Sept, Oct, 2026 & March,2027	Turkey South Africa Arusha Dar
11	Social media and Public Opinion Data Analysis for Government Communication	5-10 Days	\$2500 TZs. 800,000	Dec,May,202 6-2027	Namibia Uganda Dar
12	Branding, Image Building and crisis Communication and reputation Mgt for Public service.	5-10 Days	\$2500 TZs. 800,000	April,June,20 27	Botswana, Eswatini and Morogoro
13	ICT Infrastructure: Design, Management, and Innovation	5 – 10 days	\$2500 800,000 @	Nov,&Jan. April, 2026/2027	Dubai Dar, Uganda Swaziland
14	Human Resources Retention Strategies	5-10 days	\$ 2500 TZS. 800,000	August, Sept, Jan, March, May,2026/20 27	Dubai, South Africa, Swaziland & Dar
15	Report Writing & presentation techniques	5-10 Days	\$ 2500 TZs. 800,000	Dec, Feb,& April 2026/2027	South Africa Dubai Malaysia & Dar
16	Data analysis and the use of Microsoft word	5-10	\$2000 TZs. 800,000	Jan, March & May, 2026/2027	Dar & Morogoro Uganda South Africa
17	Asset Management Records, documentation and Disposal of Public Assets	5 – 10 days	\$2000 600,000- 750,000 @	Sept,Nov,& Feb,2026/ 2027	Dar, Rwanda Uganda& Zanzibar
18	Management of confidential materials in Public Service Offices	5-10 days	\$ 2500 TZs. 800,000	Sept, Nov,&Feb 2026/2027	Dar & Morogoro Uganda Kenya, Namibia
19	Advanced Customer service, experience and Accountability in Public Service	10 Days	\$2000 800,000@	Every Month	Dar, South Africa Mombasa & Morogoro

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20	Conflict Resolution and employee wellbeing in Public Service	5-10 Days	\$ 2500 TZs 800,000@	Oct, Jan, April,2026/20 27	Malaysia South Africa Namibia Dar & Tanga
21	Pre-Retirement and Life After Retirement	5-10 Days	\$2000 800,000 @	Every Month	Dar (Uganda- Nov) Morogoro, Tanga
22	Cybersecurity Awareness and Data Protection	10 Days	\$ 2500 TZs. 800,000	Nov, Dec, March, May,2027	Namibia, Dubai, Dar & Arusha
23	Budgetary and Public Expenditure Management & Government Treasury MGt	5 – 10 days	\$ 2500 TZs. 800,000	Sept, Nov & April,2026/20 27	South Africa Uganda, Dar, Arusha &Morogoro
24	Cash Management and Bank Reconciliation in the Public Sector and Payroll Administration	5 days	\$2500 TZs. 800,000	July, Nov,&Feb 2026/2027	Namibia, Indonesia Dar & Zanzibar
25	Risk Management Strategies in the Public Sector	5 – 10 days	\$2500 TZs.800,000	August, Oct, & March 2026/2027	Uganda, Kenya South Africa, Dar & Morogoro
26	Review of IFRS/IPSAS: Updates and Implications	5 – 10 days	\$2000 650,000- 800,000 @	Sept, Oct, and Feb 2026/2027	South Africa Dar & Singida
27	Monitoring and Evaluation for Improving Performance in Public Service"	5 – 10 days	\$2500 TZs. 800,000	August, Nov, Feb 2026/2027	Dubai, South Africa, Dar & Morogoro
28	Structured Finance & Asset – Liability Management	5 – 10 days	\$2500 TZs.800,000 @	Dec, & March 2026/2027	Namibia, Swaziland Dar & Tanga
29	Analysis of Financial Statements and Reporting	5 – 10 days	\$2500 TZs.800,000	Feb, April, 202 7	South Africa Indonesia Dar & Morogoro
30	The role and functions of Audit committee in public sector	5 – 10 days	\$2500 TZs.800,000	Sept, Nov & April,2026/20 27	Dubai, South Africa & Dar es salaam Bagamoyo

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31	Civil servants ethics and Performance appraisal	5 – 10 days	\$ 2000 TZs. 800,000	August, Nov,& May,2026/20 27	Uganda, Kenya Dar es salaam
32	Procurement and contract Management in Public service	5 – 10 days	\$2500 TZs.800,000	Sept,Oct, Feb & April,2026/20 27	Dubai Uganda Kenya Mbeya & Singida
33	The overview of internal audit, & other oversight institutions in public sector	5 – 10 days	\$2500 TZs. 800,000	August,Oct, March, & May 2026/2027	South Africa Malaysia, Dar & Singida
34	Ethical and Integrity Issues for user Department	5 – 10 days	\$2500 TZs. 800,000- 750,000 @	Nov, Feb, April,2026- 2027	South Africa Namibia, Dar, Morogoro & Arusha
35	Planning and Budgeting under MTEF	5 – 10 days	\$ 2500 TZs.800,000	Sept, Nov, Dec,feb 2026/2027	South Africa, Singapore, Dar & Bagamoyo
36	Ethical and Integrity Issues in Procurement	5 – 10 days	\$2000 TZs. 800,000	August, October, Dec,& March 2026/2027	Uganda, Rwanda and Dar es salaam
37	Public Procurement Act, 2011 amended 2016 and its 2013 Regulations	5 – 10 days	\$2000 TZs.800,000	Sept,Nov,&F eb,2026/2027	Rwanda, Uganda, Dar & Singida, Mbeya
38	Regulatory Framework of Procurement in Tanzania	5 – 10 days	TZs.800,000	Sept, Nov & April,2027	Dar & Mbeya
39	Designing and managing Procurement Under Public Private Partnership (PPP)	5 – 10 days	\$2500 TZs. 800,000	August, Nov,& May,2026/20 27	Malaysia, Dar & Dodoma
40	Training for preparing performance report - linking between SP & MTEF	5 – 10 days	\$2500 TZs.800,000	Sept, Oct,& April,2026/20 27	Singapore,N amibia Mwanza & Zanzibar
41	Contract closures, Review and valuation of performance	5 – 10 days	\$2500 TZs.800,000	Nov, Jan,& April, 2026/2027	Ghana, Dar & Tanga

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42	Designing and Managing Procurement under force accounting	5 – 10 days	\$2500 TZs. 800,000	Sept,Nov,&Feb,2025/2026	Botswana South Africa, Singapore, Dar & Arusha
43	Mind-set change and effective Office Management for increasing Performance for secretaries	5 – 10 days	\$2000 TZs.800,000-750,000 @	Every Month	(Uganda Nov, Mombasa Feb) Dar, Morogoro & Tanga and Malaysia April)
44	"Strategies for Improving File and Document Management Procedures in system for Record Officers	5 – 10 days	\$2000 TZs, 800,000	Every Month	(Nov Uganda Feb)Dar & Morogoro (Zanzibar April)
45	Plant and motor Vehicle and logistics Management	5 – 10 days	\$2500 TZs.800,000	Nov,Jan,&April, 2025/2026	Malaysia, Dar & Tanga
46	Workshop on Road Safety, Etiquette, and Vehicle Car	5 – 10 days	\$2000 TZs.800,000	Sept &Jan &June 2026/2027	Uganda, Pretoria, Dar and Tanga
47	Office Management Protocol and Communication	5 – 10 days	\$2000 TZs. 800,000	August, October, Dec, & March 2026/2027	Uganda Dar and Morogoro
48	Management responses on internal & external audit reports	5 – 10 days	\$ 2500 TZs.800,000	August, Nov, & May,2026/2027	South Africa, Namibia, Dar and Arusha
49	Safe and Efficient Driving for Public Servant Drivers"	5 – 10 days	\$ 2000 TZs.800,000	Nov,Jan,&March 2026/2027	South Africa Dubai,,Dar & Morogoro
	Financial Inclusion and Pre-Retirement Planning	5-10 Days	\$ 2500 TZs. 800,000	Sept, Nov,2026 & Feb, May,2027	Dar, Arusha, Morogoro and South Africa

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	Digital, Physical, and Socio-Emotional Well-being for Public Servants	5-10 Days	\$2000 TZs. 800,000	Aug, Oct,2026 & Jan, March and June,2027	Indonesia, Namibia, Dar,and Morogoro
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