

TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

ALMANAC FOR ACADEMIC YEAR 2023/2024

BOTH SEPTEMBER AND MARCH INTAKES

CERTIFICATES, DIPLOMA, BACHELOR DEGREE, POSTGRADUATE DIPLOMA AND MASTERS

WEEK	DATES	ACTIVITIES
1	02/10/2023 - 08/10/2023	Beginning of 2023/2024 academic year (NTA level 4-8, Masters and PGDs)
		Departmental meetings
		Staff appointment, confirmation, promotion & disciplinary committee
		MAB Meeting
		AJASSS board meeting
		TTB meeting
		End of lecturers' vacation
2	09/10/2023 - 15/10/2023	Staff training & development committee meeting
		Nyerere day on 14th October
		ICT steering committee meeting
		Management meeting
3	16/10/2023 - 22/10/2023	Online registration for NTA level 4-6 programmes
		Orientation for NTA level 4-6 programmes
		Test II second semester for March intake
4	23/10/2023 - 29/10/2023	Online registration and orientation for NTA level 7-8, PGDs & Masters programmes
		Mid-term Review of TIA Strategic Plan
		End of orientation for NTA level 4-8, PGDs & Masters
5	30/10/2023 - 05/11/2023	Lecture begins for (NTA level 7-8, Masters and PGDs)
		TIA's graduation ceremony (Mbeya campus) on 03/11/2023
		MAB Meeting
		Preparation of 2024/2025 Business Plan
		TTB meeting
		AJASSS board meeting
6	06/11/2023 - 12/11/2023	Lectures continue
		International Conference 6th -9th November 2023
		Preparation of Departmental Budget 2024/2025
		Lectures continue
7	13/11/2023 - 19/11/2023	TIA's graduation ceremony (Singida campus) on 17/11/2023
8	20/11/2023 - 26/11/2023	Second semester examination - March intake
		Research supervision allocation for BPSAF II, BBA II, BMPR II students
		TIA's graduation ceremony (Mwanza) on 24/11/2023
		Marking and Compilation of Second Semester Examination- March Intake

9	27/11/2023 - 03/12/2023	Beginning of proposal presentation for BPSAF II, BBA II, BMPR II students
		Test 1- semester I for NTA level 4-8, PGDs & Masters
		TIA's graduation ceremony (Kigoma) on 01/12/2023
		ICT steering committee meeting
		Institute research committee meeting
		Staff appointment, confirmation, promotion & disciplinary committee
		Beginning of SHIMIVUTA tournament
		Staff training & development committee meeting
10	04/12/2023 - 10/12/2023	Marking and Compilation of Second Semester Examination- March Intake
		Independence day on 9th December
		Management meeting -quarter two
		TIA -CB Board meeting
		TTB meeting
		TIA's graduation ceremony (Mtwara Campus) on 08/12/2023
11	11/12/2023 - 17/12/2023	End of proposal presentation for BPSAF II, BBA II, BMPR ii students
		End of SHIMIVUTA tournament
		Academic Committee Meeting (March March intake)
		Academic Board (Publish Results for March intake)
		50th TIA's Anniversary on 15/12/2023
		TIA's graduation ceremony (Dar es Salaam Campus) on 15/12/2023
12	18/12/2023 - 24/12/2024	Budget Committee Discussion for budget review 2023/24 and New budget 2024/2025
		Quality assurance and control facilitating committee meetings
13	25/12/2024 - 31/12/2024	Lectures continue
		Christmas day on 25 th December
		Boxing day on 26 th December
		Lectures continue
14	01/01/2024 - 07/01/2024	New year's day on 1 st January 2024
		Test 2- semester I NTA level 4-8, PGDs & Masters
		Special/Supplementary Examinations (March intake)
		Marking and Compilation of Supplementary/special Examination (March intake)
		MAB Meeting
15	08/01/2024 - 14/01/2024	Academic Committee Meeting (for March intakes)
		Academic Board (Publish Results) (for March intake)
		End of Academic Year for March Intake 2023/2024
		Zanzibar revolution day on 12th January
		AJASSS board meeting
16	15/01/2024-	TTB meeting

16	21/01/2024	MAB Meeting
17	22/01/2024 - 28/01/2024	Departmental meetings
		ICT steering committee meeting
		Assessment of teaching staff by students semester I for NTA level 4-8, PGDs & Masters
		Submission of first draft field/research report NTA level 6 and 8 (September intake)
		Uploading semester II coursework for September intake
18	29/01/2024 - 04/02/2024	BARAZA dogo/ min workers council campus wise
		TTB meeting
19	05/02/2024 - 11/02/2024	Institute research committee meeting
20	12/02/2024 - 18/02/2024	First semester examination NTA level 4-8, PGDs & Masters begins
21	19/02/2024 - 25/02/2024	First semester examination NTA level 4-8, PGDs & Masters ends
22	26/02/2024 - 03/03/2024	Vacation begins for NTA level 4-8, PGDs & Masters
		Marking of first semester examination NTA level 4-8, PGDs & Masters
23	04/03/2024 - 10/03/2024	TIA -CB Board meeting
		AJASSS board meeting
		Departmental meetings
		Vacation continues for NTA level 4-8, PGDs & Masters
24	11/03/2024 - 17/3/2024	Master workers council
		End of vacation for NTA level 4-8, PGDs & Masters
		Submission of second draft field/research report NTA level 6 and 8 (September intake)
25	18/03/2024 - 24/03/2024	Lecture begins for semester II NTA level 4-8, PGDs & Masters
		Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Quality assurance and control facilitating committee meetings
26	25/03/2024 - 31/03/2024	Lecture begins for semester I NTA level 4-6 March intake
		Academic committee meeting
		Beginning of research paper oral presentation NTA level 8 (September intake)
		Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Verification of Uploaded Examination Results (NACTVET)
		Academic board committee
27	01/04/2024 - 07/04/2024	Karume day on 7th April
		Staff training & development committee meeting
		ICT steering committee meeting
		MAB Meeting
		Staff appointment, confirmation, promotion & disciplinary committee

		Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET) Submission of hard copies of Examination Results (NACTVET) Verification of Uploaded Examination Results (NACTVET) End of oral presentation of research paper NTA level 8 (September intake)
28	08/04/2024 - 14/04/2024	Submission of research concept note to heads of academic departments (Masters students) TTB meeting Management meeting quarter three Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET) Submission of hard copies of Examination Results (NACTVET) Verification of Uploaded Examination Results (NACTVET) Supplementary exams semester I for NTA level 4-8, PGDs & Masters begins - (Start on Friday 12TH April)
29	15/04/2024 - 21/04/2024	Submission of field/research report NTA level 6 and 8 (September intake) MAB Meeting Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET) Submission of hard copies of Examination Results (NACTVET) Verification of Uploaded Examination Results (NACTVET) Research supervision allocation for BAC II, BPLM II, BHRM II students TIA BARAZA
30	22/04/2024 - 28/04/2024	Test 1 semester II for NTA level 4-8, PGDs & Masters and semester I March intake Institute research committee meeting Marking of supplementary exams semester I for NTA level 4-8, PGDs & Masters Beginning of proposal presentation for BAC II, BPLM II, BHRM II students Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET) Submission of hard copies of Examination Results (NACTVET) Verification of Uploaded Examination Results (NACTVET) Union day on 26th April
31	29/04/2024 - 05/05/2024	Academic committee meeting Academic board committee Labor day on 1st May Commencement of TIASSO general election process Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET) Submission of hard copies of Examination Results (NACTVET) Verification of Uploaded Examination Results (NACTVET) AJASSS board meeting
		End of TIASSO general election process (voting day) Allocation of research supervisors to students (Masters programmes)

32	06/05/2024 - 12/05/2024	Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Verification of Uploaded Examination Results (NACTVET)
		End of proposal presentation for BAC II, BPLM II, BHRM II students
33	13/05/2024- 19/05/2024	Departmental meetings
		Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Verification of Uploaded Examination Results (NACTVET)
		Opening of Students Admission Window for the Academic year 2024/2025 September Intake
Lectures continue		
34	20/05/2024 - 26/05/2024	TTB meeting
		Uploading of Semester I and II Examination Results for 2023/2024 for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Verification of Uploaded Examination Results (NACTVET)
35	27/05/2024 - 02/06/2024	Test 2 semester II for NTA level 4-8, PGDs & Masters and semester I March intake
36	03/06/2024 - 09/06/2024	Lectures continue
37	10/06/2024 - 16/06/2024	All staff meetings-campuswise
		TIA -CB Board meeting
		Assessment of teaching staff by students semester ii for NTA level 4-8, PGDs & Masters
		Beginning of interclass competition
38	17/06/2024 - 23/06/2024	Proposal writing continues (Masters programmes)
		End of interclass competition
		Compilation of CA and students to sign.
39	24/06/2024 - 30/06/2024	Uploading CA to the systems and submitting hard copies to the academic heads of sections or Academic Support Coordinators.
		ICT steering committee meeting
		Second semester examinations for NTA level 4-8, PGDs & Masters and first semester examinations for March intake begins - (Start on Friday 28TH June)
40	01/07/2024 - 07/07/2024	Second semester examinations for NTA level 4-8, PGDs & Masters and first semester examinations for March intake begins - Continue.
		Proposal writing continues (Masters programmes)
		Sabasaba day on 7th July
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Quality assurance and control facilitating committee meetings
41	08/07/2024 - 14/07/2024	Second semester examinations for NTA level 4-8, PGDs & Masters and first semester examinations for March intake begins - Continue.
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)

		Institute research committee meeting
42	15/07/2024 - 21/07/2024	Beginning of students' vacation for NTA level 4-8, PGDs & Masters
		Marking of semester II examinations for NTA level 4-8, PGDs & Masters and semester I examinations for March intake
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Staff appointment, confirmation, promotion & disciplinary committee
43	22/07/2024 - 28/07/2024	Management meeting
		Proposal writing continues (Masters programmes)
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Staff training & development committee meeting
44	29/7/2024 - 04/8/2024	Beginning of field attachments/data collection for NTA level 5 & 7
		Proposal writing continues (Masters programmes)
		AJASSS board meeting
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		MAB Meeting
45	05/08/2024 - 11/08/2024	ICT steering committee meeting
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Nanenane day on 8th August
46	12/08/2024 - 18/08/2024	Proposal writing continues (Masters programmes)
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Academic board meeting
		Academic committee meeting
		Lecture begins for semester II NTA level 4-6 March
47	19/08/2024 - 25/08/2024	Proposal writing continues (Masters programmes)
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
48	26/08/2024 - 01/09/2024	Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Beginning of proposal panel presentations to all programmes (Masters programmes)
		Supplementary/special examination for semester 2 NTA level 4-8, PGDs & Masters and semester I March intake - (Start on Friday 30TH August).
49	02/09/2024 - 08/09/2024	Supplementary/special examination for semester 2 NTA level 4-8, PGDs & Masters and semester I March intake - Continue
		Proposal panel presentations to all programmes continue (Masters programmes)
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)

		Submission of hard copies of Examination Results (NACTVET)
		Beginning of field attachment visitation for NTA level 5 and 7 September intake
50	09/09/2024 - 15/09/2024	TIA -CB Board meeting
		Proposal panel presentations to all programmes continue (Masters programmes)
		Lecturers' vacations begin
		Uploading of Semester II and I Examination Results for September and March Intakes respectively (NACTVET)
		Submission of hard copies of Examination Results (NACTVET)
		Institute research committee meeting
		Marking of second semester supplementary/special examination
51	09/09/2024 - 15/09/2024	Test 1 semester II for NTA level 4-6 March intake begins
52	16/09/2024 - 22/09/2024	Academic committee
		Academic board meeting
		Dissemination of data collection introduction letters to Masters candidates
		Data collection begins to all Masters candidates
		End of academic year (2023/2024 for September intake)