



TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

BACHELOR DEGREE TRANSFER REQUEST FORM (course or enter institutional transfer)

SECTION ONE- TO BE FILLED BY THE APPLICANT

Applicants are advised to read and understand the programme minimum entry requirements as provided in TCU applicant’s guidebook before applying for transfer.

First name.....Middle name.....Sir name.....

1. Form four index number..... (Eg **S0994/0056**) year completed.....

2. Form six index number..... Year.....

3. Diploma registration number..... AVN no..... Year completed.....

5. Date of birth.....(eg 25/6/1995) 6.Sex.....

7. Nationality.....8.Region.....(eg mbeya)

9.District.....

10. Phone number.....11. Email.....

12. Institution selected before transfer request (eg **TIA mbeya , CBE, IFM etc**)

Institution code..... (as seen in TCU guidebook eg for TIA DSM is TA)

Name of Programme selected before requesting for transfer

Programme code..... (as seen in TCU guidebook eg TA 001, TAS001 etc)

13. Programme requesting to be transferred to at TIA

.....Campus.....

DATE: **SIGNATURE OF STUDENT**.....

Attach your academic certificates/transcripts to support your eligibility for the programme

- i. Form four certificate**
- ii. Form six certificate**
- iii. Diploma transcript or statement of result**
- iv. Evidence of selection by a university or college**

PART III: FOR OFFICIAL USE ONLY

TRANSFER APPROVED () TRANSFER NOT APPROVED ()

IF NOT APPROVED (REASON).....

NAME OF PROGRAMME APPROVED.....

NAMESIGNATUREDATE.....

TITLE OF APPROVING OFFICER.....