

TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

REGISTRATION FOR CPA (T) AND CPSP (T) REVIEW CLASSES

The Tanzania Institute of Accountancy (TIA), which has campuses in Dar Es Salaam, Mwanza, Mbeya, Singida, Kigoma, and Mtwara, is intending to conduct **Review Classes** for both **CPA (T)** and **CPSP (T)** at all of its six (6) campuses from **Monday, 23rd January 2023**.

We are now inviting applicants/candidates aspiring to sit for the Professional Boards' Examinations in May 2023. Review classes for both CPA (T) and CPSP (T) will commence on 23rd January 2023 at all six (6) campuses. The tuition fee per subject and level is indicated in the brochure (attached). All payments shall be done through control numbers to be issued to each applicant/candidate depending on the number of subjects registered for review. Note that, all payments must be done before the commencement of classes, and applicants are highly encouraged to register for more than one subject for cost-effectiveness purposes.

After effecting payment, you must go/consult the respective Coordinator of the Department (**Review Classes**) for Registration purposes before the commencement of classes. This is very important as each candidate must have a registration number.

For more details on the registration process and other logistics contact the following:

Dar Es Salaam Campus:

1. Dr. Samwel M. Werema 0767 301 356
2. Namba za Ofisi 0764 777 746, 0677 777 746, 0620 777 744

Mwanza Campus:

1. Mr. Alfred Manda Nicodemus - 0753532310 / 0629332310

Mbeya Campus:

1. Mr. Mashaka Simon Mbughi 0768 507 964

Singida Campus:

1. Mr. Mohammed Kaluse - 0717 976265 / 0764 798 433
2. Ms. Florah Lemnge - 0745 330 744 / 0739 330 744 / 0713 330 744

Kigoma Campus:

- Mr. Missana - 0787- 029495
Mr. Enock Fredrick - 0718 526 666

Mtwara Campus:

1. Filbert Mhangama - 0621 693 177

CPA REVIEW – SUBJECTS

ATEC I		
S/N	SUBJECT NAME	CODE
1	Bookkeeping and Accounts	T01
2	Elements of Business Mathematics and Statistics	T02
3	Introduction to Information and Communication Technology	T03
4	Business Communication Skills	T04

ATEC II		
S/N	SUBJECT NAME	CODE
1	Principles of Accounting and Auditing	T05
2	Principles of Cost Accounting	T06
3	Elements of Commercial Knowledge and Taxation	T07
4	Accounting for Public Sector and Cooperatives	T08

FOUNDATION		
		CODE
1	Quantitative Techniques	A1
2	Business and Management	A2
3	Financial Accounting	A3
4	Cost Accounting	A4
5	Business Law	A5
6	Business Economics	A6

INTERMEDIATE		
		CODE
1	Financial Management	B1
2	Financial Reporting	B2
3	Auditing Principles and Practices	B3
4	Public Finance and Taxation	B4
5	Performance Management	B5
6	Management, Governance, and Ethics	B6

FINAL		
		CODE
1	Corporate Reporting	C1
2	Auditing and Assurance Services	C2
3	Business and Corporate Finance	C3
4	Advanced Taxation	C4

CPA (T)

SUBJECT PRICING			
S/No.	SUBJECT NAME	NO. OF SUBJECTS	AMOUNT IN TSHS
1	A TEC 1	Four	Tshs 70,000@4 = Tshs 280,000
2	A TEC 11	Four	Tshs 80,000 @ 4 = Tshs. 320,000
3	FOUNDATION LEVEL	One	100,000
		Two	200,000
		Three	300,000
		Four	390,000
		Five	490,000
		Six	590,000
4	INTERMEDIATE LEVEL	One	120,000
		Two	240,000
		Three	360,000
		Four	470,000
		Five	590,000
		Six	700,000
5	FINAL LEVEL	One	130,000
		Two	260,000
		Three	390,000
		Four	500,000

NOTE:

- i. The above charges for review classes exclude candidacy registration fees for NBAA and examination fees.**
- ii. Payments for review classes are to be paid before the commencement of classes.**
- iii. 10% discount on the fees for the current TIA Students and Alumni.**
- iv. 10% discount on the fees for First Class Candidates from any Higher Learning Institution.**

MODE OF TRAINING

The institute will conduct this training on weekdays (**Monday to Friday - from 1700 Hours to 2100 Hours**) and on weekend days (**Saturday and Sunday from 1000 Hours to 1600 Hours**). The classes begin on **Monday, 23rd January 2023**.

MINIMUM ENTRY REQUIREMENTS FOR PROFESSIONAL EXAMINATIONS

STAGE	QUALIFICATIONS
Accounting Technician Level I	<ul style="list-style-type: none"> i. Certificate of Secondary Education Examination (CSEE) with at least three credit passes and a passing grade in Mathematics and English Language OR ii. National Business Examinations NABE Stage II with at least four passes plus a Certificate of Secondary Education OR iii. Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and a subsidiary in relevant subjects OR iv. A one-year certificate from a recognized Institution with passing grades in English and Mathematics at "O" before obtaining such a certificate v. Such other certificates as may be recognized by the Board from time to time
Accounting Technician II	<ul style="list-style-type: none"> i. Accounting Technical Level I Statement of Success Letter ii. A two-year diploma not majoring in accounting- NTA Level 6 from a recognized training institution. iii. Holders of Advanced Level Secondary Education who have pursued Economics, Commerce, and Accountant or other commercial biased combinations (with at least one principal and a subsidiary at A-level Secondary Education and a pass in Mathematics and English Language at O-level Secondary Education) iv. Holders of Certificate of Accounting (NTA Level 4) with passing grades in Mathematics and English in O-level examinations.
Foundation Level	<ul style="list-style-type: none"> i. NBAA's Accounting Technician Certificate (ATEC) OR ii. A two-year Diploma in Accounting/Accounting and Finance (NTA level 6) OR iii. A degree from a recognized University/institution of higher learning (non-accounting) where in such a case the exemptions to be granted shall be considered on the subject to subject basis depending on the candidate's specialty
Intermediate Level	<ul style="list-style-type: none"> i. NBAA's Foundation Level Statement of Success Letter OR ii. A bachelor's degree majoring in Accounting/Accounting and Finance from a recognized University/institution of Higher Learning.
Final level	<ul style="list-style-type: none"> i. NBAA's Intermediate Level Statement of Success Letter

CPSP REVIEW – SUBJECTS

FOUNDATION I		
SN	SUBJECT NAME	CODE
1	Procurement Principles	F1
2	Business Communication Skills	F2
3	Business Mathematics & Statistics	F3
4	Information Communication Technology	F4

FOUNDATION II		
SN	SUBJECT NAME	CODE
1	Principles of stores Administration	F5
2	Financial & Costing Accounting	F6
3	Principles of Entrepreneurship	F7
4	Principles of clearing & Forwarding	F8

PROFESSIONAL STAGE I		
SN	SUBJECT NAME	CODE
1	Procurement Management	P1
2	Managerial Economics	P2
3	Management Principles and Practice	P3
4	Legal Aspects of Procurement	P4

PROFESSIONAL STAGE II		
SN	SUBJECT NAME	CODE
1	Warehouse Management	P5
2	Quantitative Methods	P6
3	Freight Forwarding Management	P7
4	Business Ethics and Corporate Governance	P8

PROFESSIONAL STAGE III		
SN	SUBJECT NAME	CODE
1	Marketing Management	P9
2	Financial Management	P10
3	Production and Operations Management	P11
4	Inventory Management	P12

PROFESSIONAL STAGE IV		
SN	SUBJECT NAME	CODE
1	Public Procurement Management	P13
2	Procurement Contracts Management	P14
3	International Logistics and Transport	P15
4	Entrepreneurship	P16

PROFESSIONAL STAGE V		
SN	SUBJECT NAME	CODE
1	Procurement and Supply Audit	P17
2	Strategic Procurement and Supply Chain Management	P18
3	Research Methodology and Consultancy	P19
4	Procurement and Supply Chain Risks Management	P20

MODE OF TRAINING

The institute will conduct this training on weekdays (**Monday to Friday - from 1700 Hours to 2100 Hours**) and on weekend days (**Saturday and Sunday from 1000 Hours to 1600 Hours**). Classes start on **23rd January 2023**.

ELIGIBILITY FOR CANDIDATE'S REGISTRATION FOR THE REVIEW PROGRAMMES

Please note that the under-listed entry Qualifications are as per the Board's Professional Syllabus guidelines, 2014 as provided in the table below:

S/N	STAGE.	QUALIFICATIONS
1.	Procurement and Supply Management Foundation Certificate PSMFC	<ul style="list-style-type: none"> i. Form IV or equivalent with passes in 5 subjects including Mathematics and English ii. Form VI Certificate iii. Pre-Foundation and Basic Store Keeping certificates issued by NBMM with 3 passes at O-Level iv. Form IV holder with the following: Advanced Certificate in Stores Supervisions CIPS. Certificate in Stores by Institute of Supply Management (USA). Lower Stores Management Certificate issued by Tanzania Public Service College (TPSC). Full NABE with 5 subjects passed. Basic Procurement and Supply Certificate from PSPTB

		<ul style="list-style-type: none"> v. Basic Certificate, NTA 4/5 in Procurement and Supply. vi. Any other qualifications recognized by the Board
2.	Professional stage I	<ul style="list-style-type: none"> i. Foundation certificate in procurement and supply or equivalent ii. Ordinary diploma (NTA 6) in procurement and supply management iii. Any diploma specialized in procurement and supply management iv. Any other recognized first degree other than procurement and supply management v. Any other qualification recognized by the board as
3	Professional stage II	<ul style="list-style-type: none"> i. Professional stage I
4	Professional stage III	<ul style="list-style-type: none"> i. Professional stage II ii. Higher diploma (NTA 7) in procurement and supply management
5	Professional stage IV	<ul style="list-style-type: none"> i. Professional stage III ii. Degree or advanced diploma (NTA 8) in procurement and supply management or equivalent from recognized institutions
6	Professional stage V	<ul style="list-style-type: none"> i. Professional stage IV

TUITION FEE (All Subjects) (All Amounts are in Tshs)

Course Level	Fee Amount	Reg. Fee	Total Amount
Foundation stage I	180,000.00	10,000.00	190,000.00
Foundation stage II	200,000.00	10,000.00	210,000.00
Professional Stage I	220,000.00	10,000.00	230,000.00
Professional Stage II	220,000.00	10,000.00	230,000.00
Professional Stage III	220,000.00	10,000.00	230,000.00
Professional Stage IV	300,000.00	10,000.00	310,000.00
Professional Stage V	300,000.00	10,000.00	310,000.00

TUITION FEE (Single Subjects) (All Amounts are in Tshs)

Course Level	Fee Amount	Reg. Fee	Total Amount
Foundation stage I	50,000.00	10,000.00	60,000.00
Foundation stage I	50,000.00	10,000.00	60,000.00
Professional Stage I	70,000.00	10,000.00	80,000.00

Course Level	Fee Amount	Reg. Fee	Total Amount
Professional Stage II	70,000.00	10,000.00	80,000.00
Professional Stage III	70,000.00	10,000.00	80,000.00
Professional Stage IV	100,000.00	10,000.00	110,000.00
Professional Stage V	100,000.00	10,000.00	110,000.00

NOTE:

- i. **The above charges for review classes exclude candidacy registration fees for PSPTB and examination fees.**
- ii. **Payments for review classes are to be paid before the commencement of classes.**
- iii. **10% discount on the fees for the current TIA Students and Alumni.**
- iv. **10% discount on the fees for First Class Candidates from any Higher Learning Institution.**

Payment of Fees:

All fees will be paid through the **payment control number system:**

Contact the following for **Control Numbers:**

Dar Es Salaam Candidates:

Ms. Mwatum Mwemba 0735 630 482

Mwanza Candidates:

Ms. Leah Mlenga 0712422594
 Mr. Rojas Jackson Kitumbu 0752732920.

Singida Candidates:

Mr. Kadutu 0786 448 260
 Mr. Humbi 0753 001 749

Mbeya Candidates:

Mr. Anthony Kalyata 0713 230 397

Mtwara Candidates;

Mr.Hussein Mangwaru 0685 752075