

TANZANIA INSTITUTE OF ACCOUNTANCY (TIA)

ALMANAC FOR ACADEMIC YEAR 2022/2023

SEPTEMBER AND MARCH INTAKES

**CERTIFICATES, DIPLOMA, BACHELOR DEGREE, POSTGRADUATE DIPLOMA AND
MASTER PROGRAMMES**

WEEK	DATES	ACTIVITIES
1	10/10/2022- 16/10/2022	Beginning of 2022/2023 academic year (NTA level 4-8, Masters and PGDs)
		Departmental meetings
		Staff appointment, confirmation, promotion & disciplinary committee
		Preparation of 2022/2024 business plan
		Nyerere day on 14th October
		MAB sub-committee (finance & administration) on 13th October, 2022
		MAB sub-committee (audit & academic affairs) on 13th October, 2022
		AJASSS board meeting
		End of lecturers' vacation
		End of submission of examination results to NACTVET on 10th October 2022
2	17/10/2022- 23/10/2022	Staff training & development committee meeting
		3 rd TTB meeting on 17th October
		ICT steering committee meeting
		Online registration of NTA level 4-8, PGDs & Masters programmes
		Orientation for NTA level 4-8, PGDs & Masters
		Management meeting -quarter one
3	24/10/2022- 30/10/2022	Lecture begins for all programmes -September intake (NTA level 4-8, Masters and PGDs)
		Notice for submission of published papers on 30th October 2022
		Preparation of departmental budget 2023/2024
4	31/10/2022- 06/11/2022	Test II- second semester -March intake
		End of online registration for NTA level 4-8, PGDs & Masters programmes
		MAB meeting on 4 November, 2022

5	07/11/2022-13/11/2022	Convocation (Mbeya campus): Hosted by TIA alumni on 09/11/2022
		Assessment of teaching staff by students for semester II March intake
		TIA's graduation ceremony (Mbeya campus) on 11/11/2022
		AJASSS board meeting
6	14/11/2022-20/11/2022	Lectures continue
		4 th TTB meeting on 14th November
		Lectures continue
7	21/11/2022-27/11/2022	Tia's graduation ceremony (Singida/Mwanza/Kigoma) on 25/11/2022
		Submission of second draft field report NTA level 6 (March intake) on 26/11/2022
8	28/11/2022-04/12/2022	Test 1- semester I for NTA level 4-8, PGDs & Masters
		Second semester examination - March intake
		Research supervision allocation for BPSAF II, BBA II, BMPR II students
		1st International conference on business management and economic development from 29th - 30th November 2022
		TIA's graduation ceremony at Dar es salaam campus (Dar es salaam & Mtwara) on 02/12/2022
9	05/12/2022-11/12/2022	Beginning of marking of second semester examination - March intake
		Beginning field attachment - March intake
		Independence Day on 9th December
		5th TTB meeting on 7th December
		ICT steering committee meeting
		Institute research committee meeting
		Staff appointment, confirmation, promotion & disciplinary committee
		Beginning of SHIMIVUTA tournament
		Staff training & development committee meeting
10	12/12/2022-18/12/2022	Submission of field report NTA level 6 (March intake)
		Management meeting -quarter two
		Budget committee discussion for budget review 2022/2023 and new budget 2023/2024
		End of marking of second semester examination - March intake

11	19/12/2022-25/12/2022	End of SHIMIVUTA tournament
		Academic committee: to compile semester II exams - March intake
		Academic board: deliberate Semester II exams - March intake
		RAAWU zonal level meetings on 22nd December 2022
		Christmas day on 25 th December
12	26/12/2022-01/1/2023	Lectures continue
		Boxing day on 26 th December
		Quality assurance and control facilitating committee meetings
		New Year's Day on 1 st January 2023
13	02/1/2023-08/1/2023	Lectures continue
		Lectures continue
14	09/1/2023-15/1/2023	Test 2- semester I NTA level 4-8, PGDs & Masters
		Supplementary /special examination sem. II - March intake
		Zanzibar revolution day on 12th January
		MAB sub-committee (finance & administration) on 12 January, 2023
		MAB sub-committee (audit & academic affairs) on 13 January, 2023
15	16/1/2023-22/1/2023	Marking of supplementary/special examination semester II - March intake
		AJASSS board meeting
16	23/1/2023-29/1/2023	6 th TTB meeting on 24th January
		MAB meeting on 27 January, 2023
		Academic committee semester II supp/special exams - March intake
		Academic board: deliberate semester II supp/special exams - March intake
17	30/1/2023-05/2/2023	Departmental meetings
		ICT steering committee meeting
		Assessment of teaching staff by students in semester I for NTA level 4-8, PGDs & Masters
		Submission of first draft field/research report NTA level 6 and 8 (September intake)
		Uploading semester II coursework for September intake
18		BARAZA dogo/ min workers council campus wise

	06/2/2023-12/2/2023	7 th TTB meeting on 10th February
		First semester examination NTA level 4-8, PGDs & Masters begins
		End of field attachment - March intake
19	13/2/2023-19/2/2023	Institute research committee meeting
		First semester examination NTA level 4-8, PGDs & Masters ends
20	20/2/2023-26/2/2023	Vacation begins for NTA level 4-8, PGDs & Masters
		Marking of first semester examination NTA level 4-8, PGDs & Masters
21	27/2/2023-05/3/2023	Marking of first semester examination NTA level 4-8, PGDs & Masters
		Vacation continues for NTA level 4-8, PGDs & Masters
22	06/3/2023-12/3/2023	End of vacation for NTA level 4-8, PGDs & Masters
		Marking of first semester examination NTA level 4-8, PGDs & Masters
23	13/03/2023-19/3/2023	Lecture begins for semester II NTA level 4-8, PGDs & Masters
		Academic committee meeting
		Academic board committee
		8 th TTB meeting on 13th March
		AJASSS board meeting
		RAAWU zonal level meetings on 17th March 2023
		Departmental meetings
24	20/03/2023-26/3/2023	Master workers council
		Submission of second draft field/research report NTA level 6 and 8 (September intake)
25	27/03/2023-02/4/2023	Supplementary exams semester I for NTA level 4-8, PGDs & Masters begins
		Quality assurance and control facilitating committee meetings
26	03/4/2023-09/4/2023	Karume day on 7th April
		Marking of supplementary exams semester, I for NTA level 4-8, PGDs & Masters
		Lectures continue
27	10/4/2023-16/4/2023	Academic committee meeting
		Staff training & development committee meeting
		ICT steering committee meeting

		MAB sub-committee (finance & administration) on 13 April, 2023
		MAB sub-committee (audit & academic affairs) on 14 April, 2023
		Staff appointment, confirmation, promotion & disciplinary committee
		RAAWU general meeting -zonal level on 14th April 2023
		Academic board committee
28	17/04/2023-23/4/2023	Submission of research concept note to heads of academic departments (Masters students)
		Test 1 semester ii for NTA level 4-8, PGDs & Masters
		Management meeting quarter three
		9 th TTB meeting on 20th April
29	24/04/2023-30/4/2023	Submission of field/research report NTA level 6 and 8 (September intake)
		Union Day on 26th April
		MAB meeting on 28 April, 2023
		Research supervision allocation for BAC II, BPLM II, BHRM II students
		TIA BARAZA on 28th April
30	01/5/2023-07/5/2023	Institute research committee meeting
		Labour day on 1st May
31	08/5/2023-14/5/2023	Commencement of TIASO general election process
		AJASSS board meeting
32	15/5/2023-21/5/2023	End of TIASO general election process (voting day)
		Allocation of research supervisors to students (Masters programmes)
33	22/5/2023-28/5/2023	Departmental meetings
		Lectures continue
34	29/5/2023-04/6/2023	Test 2 semester ii for NTA level 4-8, PGDs & Masters
		Notice for submission of published papers on 30th May 2023
		10 th TTB meeting 30th May
35	05/6/2023-11/6/2023	All staff meetings campus-wise
		Assessment of teaching staff for semester II for NTA level 4-8, PGDs & Masters
		Beginning of interclass competition

36	12/6/2023-18/6/2023	Proposal writing continues (Masters programmes)
		RAAWU zonal level meetings on 16th June 2023
		End of interclass competition
37	19/6/2023-25/6/2023	ICT steering committee meeting
		Lectures continue
38	26/6/2023-02/7/2023	Proposal writing continues (Masters programmes)
		Quality assurance and control facilitating committee meetings
		Second semester examinations for NTA level 4-8, PGDs & Masters begins
39	03/7/2023-09/7/2023	Institute research committee meeting
		Sabasaba day on 7th July
		Second semester examinations for NTA level 4-8, PGDs & Masters ends
40	10/7/2023-16/7/2023	Marking of semester II examination for NTA level 4-8, PGDs & Masters
		Beginning of students' vacation for NTA level 4-8, PGDs & Masters
		Beginning of field attachments/data collection for NTA level 5 & 7
		Staff appointment, confirmation, promotion & disciplinary committee
41	17/7/2023-23/7/2023	Marking of semester II examination for NTA level 4-8, PGDs & Masters
		Proposal writing continues (Masters programmes)
		Staff training & development committee meeting
		Management meeting -quarter four and annual
42	24/7/2023-30/7/2023	Marking of semester II examination for NTA level 4-8, PGDs & Masters
		Proposal writing continues (Masters programmes)
		AJASSS board meeting
		MAB meeting on 28 July, 2023
43	31/7/2023-06/8/2023	Academic committee meeting
		ICT steering committee meeting
		Academic board meeting
44	07/8/2023-13/8/2023	Proposal writing continues (Masters programmes)
		Nanenane day on 8th August

45	14/8/2023-20/8/2023	Proposal writing continues (Masters programmes)
		Proposal writing continues (Masters programmes)
46	21/8/2023-27/8/2023	Beginning of proposal panel presentations to all programmes (Masters programmes)
		Beginning of supplementary/special examination for NTA level 4-8, PGDs & Masters
47	28/8/2023-03/9/2023	Proposal panel presentations to all programmes continue (Masters programmes)
		Beginning of field attachment visitation for NTA level 5 and 7 September intake
48	04/9/2023-10/9/2023	Marking of second semester supplementary/special examination
		Proposal panel presentations to all programmes continue (Masters programmes)
		Institute research committee meeting
49	11/9/2023-17/9/2023	Lecturers' vacation begins
		Academic committee
		Academic board meeting
50	18/9/2023-24/9/2023	Dissemination of data collection introduction letters to Masters candidates
		Lecturers' vacation continues
51	25/9/2023-01/10/2023	Data collection begins to all Masters candidates
		Lecturers' vacation continues
52	02/10/2023-08/10/2023	ICT steering committee meeting
		Lecturers' vacation ends
		End of academic year (2022/2023 for September intake)